

## Assessment Report

**Date of Assessment:** 2/12/2018  
**Assessment Number:** 67  
**Location:** Admin Building  
**Sublocation 1:** Floor 1  
**Controls Issued:** 32

**Inspector:** MCCARTHY, SARAH LOUISE  
**JHSC 1:**  
**JHSC 2:**  
**Government Inspector:**  
**Assessment Type:** Incident Related

**It appears you have pulled more than one assessment. Please view results in Multiple Assessments Tab.**

Sub Loc2	Hazard #	Hazard Description	Priority	Control #	Responsibility	Recommendation	Control Due Date	Date Resolved
<b>Room 101</b>								
	1	No indicator that surface is hot. Staff can easily be burned.	High	1	EVERITT, CLAUDETTE	Post bright sign that surface may be hot.	9/25/2018	9/19/2018
		Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	Medium	1	MCCARTHY, SARAH	Dispose of bleach safely and replace with new container with cap.	9/25/2018	11/27/2018
		describe the hazard	Medium	1	MCCARTHY, SARAH	write the recommendation	11/13/2018	11/26/2018
		Broken sharps container...	Medium	1	MCCARTHY, SARAH	Make you recommendation here	1/31/2019	12/13/2018
				2	MCCARTHY, SARAH	Post a sign		
		Describe hazard	High	1	MCCARTHY, SARAH	Recommendation for controls	1/19/2019	
				2	MCCARTHY, SARAH	post sign	1/17/2019	
		hazard is described	Medium	1	MCCARTHY, SARAH	enter the recommendation	1/24/2019	
				2	MCCARTHY, SARAH	dfafa	1/24/2019	
<b>Lobby</b>								
	1	Boxes left in the hallway risks staff tripping.	Medium	1	KANO, SARA	Remove boxes from hall.	1/8/2018	2/14/2018
	4	No Hazard Found		0			(blank)	
<b>Room 204</b>								
	1	Copy machine on the floor caused a slip trip.	Low	1	ELLIS, MICHELLE	Have engineering build a stand for copy machine.	7/11/2018	
				2	ELLIS, MICHELLE	Place an orange pylon in front of machine.	9/30/2018	9/18/2018
<b>Floor 2</b>								
	1	Staff member was recapping needles and pricked her finger.	Medium	1	LOLA, RITA	Retrain employee on needle safety	9/27/2018	9/16/2018
<b>Room 103</b>								
	1	Staff put boxes of paper on top of light shelf which cannot handle wait and does not fit completely	Medium	1	MALES, DEB	Store paper boxes eslewhere on a low shelf.	4/10/2018	4/12/2018

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Sub Loc2	Hazard #	Hazard Description	Priority	Control #	Responsibility	Recommendation	Control Due Date	Date Resolved
Room 103	1	Staff put boxes of paper on top of light shelf which cannot handle weight and does	Medium	2	MALES, DEB	Have shelving unit bolted to the wall.	(blank)	
	5	Dust is accumulating in offices due to open window and construction and is affecting breathing.	Low 2	1	MCCARTHY, SARAH	Shut window and lock until construction is complete.	2/28/2019	
	6	Yoga ball and other exercise equipment is blocking emergency exit.	Low 1	1	MALES, GRAHAM	Relocate yoga ball and equipment.	11/30/2018	11/26/2018
Supply closet room 301								
	1	Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	High	0	FERRELL, KAREN	Replace bleach with one with lid	9/24/2018	
				1	FERRELL, KAREN	Replace bleach with one with lid	9/24/2018	
				2	FERRELL, KAREN	Put sign on wall reminding people to keep bleach in air tight container.	9/26/2018	
Room 205								
	1	In the corner near the closet there is some blood that has not been cleaned.	High	1	ELLIS, MICHELLE	fdafa	(blank)	11/26/2018
(blank)								
	0	(blank)		0			(blank)	
not assessed room f3r1								
	1	(blank)	High	1	ELLIS, MICHELLE		6/18/2018	
assessed room f3r1								
	2	No Hazard Found		0			(blank)	
Assessed room 1								
	1	No Hazard Found		0			(blank)	
	2	Type in the description	Low	1	MCCARTHY, SARAH LOUISE	Make their recommendation.	7/15/2018	
				2	MCCARTHY, SARAH LOUISE	fdafdfafa	7/15/2018	
Men's Washroom								

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Sub Loc2	Hazard #	Hazard Description	Priority	Control #	Responsibility	Recommendation	Control Due Date	Date Resolved
Men's	1	fgsgs	High	1	MCCARTHY, SARAH	dafaa	7/9/2018	
		you will type what hpapened	High	1	MCCARTHY, SARAH	here is the preventitifve measures	1/19/2019	
	2	No Hazard Found		0			(blank)	
<b>Room 102</b>								
	1	Sharps container past fill line	Medium	1	MCCARTHY, SARAH	Dispose	10/12/2018	11/26/2018
				2	MCCARTHY, SARAH	Post a sign	10/12/2018	
				3	ELLIS, MICHELLE	Replace	10/12/2018	
	2	Computer network cords are running loose across floor in front of storage closet.	Medium	1	EVERITT, CLAUDETTE	Tape down cords	9/8/2018	
	3	Shelving unit not affixed to wall	High	1	MCCARTHY, SARAH	Affix shelving to wall	9/4/2018	
				2	MCCARTHY, SARAH	Leave sign warning people to not to use shelf until affixed to wall.	9/4/2018	
<b>Women's Washroom</b>								
	2	No Hazard Found		0			(blank)	

# Assessment Report

## Multiple Assessments

Date	(All)
Type	(All)
Location	(All)

**Controls Issued: 32**  
**Date of Assessments Range:**  
**From:** 1-Jan-18  
**To:** 17-Jan-19

Risk Assessment Number	Sub Loc 1	Sub Loc2	HZ#	Hazard Description	Priority	Responsibility	Control #	Recommendation	Control Due Date
67	Floor 1	Room 101	1	No indicator that surface is hot. Staff can easily be burned.	High	EVERITT, CLAUDETTE	1	Post bright sign that surface may be hot.	9/25/2018
68	Floor 1	Lobby	1	Boxes left in the hallway risks staff tripping.	Medium	KANO, SARA	1	Remove boxes from hall.	1/8/2018
69	Floor 2	Room 204	1	Copy machine on the floor caused a slip trip.	Low	ELLIS, MICHELLE	1	Have engineering build a stand for copy machine.	7/11/2018
							2	Place an orange pylon in front of machine.	9/30/2018
70	Shuter Wing	Floor 2	1	Staff member was recapping needles and pricked her finger.	Medium	LOLA, RITA	1	Retrain employee on needle safety	9/27/2018
71	Floor 1	Room 103	1	Staff put boxes of paper on top of light shelf which cannot handle wait and does not fit completely	Medium	MALES, DEB	1	Store paper boxes eslewhere on a low shelf.	4/10/2018
							2	Have shelving unit bolted to the wall.	
72	Floor 3	Supply closet room 301	1	Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	High	FERRELL, KAREN	0	Replace bleach with one with lid	9/24/2018
							1	Replace bleach with one with lid	9/24/2018
							2	Put sign on wall reminding people to keep bleach in air tight container.	9/26/2018
73	Floor 2	Room 205	1	In the corner near the closet there is some blood that has not been cleaned.	High	ELLIS, MICHELLE	1	fdafa	
74									

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Risk Assessment Number	Sub Loc 1	Sub Loc2	HZ#	Hazard Description	Priority	Responsibility	Control #	Recommendation	Control Due Date
74	Floor 1 in A Building	(blank)	0	(blank)			0		
75	Floor 3 in a building	not assessed room f3r1	1	(blank)	High	ELLIS, MICHELLE	1		6/18/2018
		assessed room f3r1	2	No Hazard Found			0		
76	Floor 1 in A Building	(blank)	0	(blank)			0		
77	Floor 1 in A Building	(blank)	0	(blank)			0		
78	Floor 1 in A Building	(blank)	0	(blank)			0		
79	Floor 1 in A Building	(blank)	0	(blank)			0		
80	Floor 1 in A Building	Assessed room 1	1	No Hazard Found			0		
			2	Type in the description	Low	MCCARTHY, SARAH LOUISE	1	Make their recommendation.	7/15/2018
							2	fdafda	7/15/2018
81	Floor 1	Men's Washroom	1	fgsgs	High	MCCARTHY, SARAH	1	dafaa	7/9/2018
82	Floor 1	Room 101	1	Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	Medium	MCCARTHY, SARAH	1	Dispose of bleach safely and replace with new container with cap.	9/25/2018
		Room 102	2	Computer network cords are running loose across floor in front of storage closet.	Medium	EVERITT, CLAUDETTE	1	Tape down cords	9/8/2018
			3	Shelving unit not affixed to wall	High	MCCARTHY, SARAH	1	Affix shelving to wall	9/4/2018
							2	Leave sign warning people to not to use shelf until affixed to wall.	9/4/2018
		Lobby	4	No Hazard Found			0		

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Risk Assessment Number	Sub Loc 1	Sub Loc2	HZ#	Hazard Description	Priority	Responsibility	Control #	Recommendation	Control Due Date
82	Floor 1	Room 103	5	Dust is accumulating in offices due to open window and construction and is affecting breathing.	Low 2	MCCARTHY, SARAH	1	Shut window and lock until construction is complete.	2/28/2019
			6	Yoga ball and other exercise equipment is blocking emergency exit.	Low 1	MALES, GRAHAM	1	Relocate yoga ball and equipment.	11/30/2018
85									
	Floor 1	Room 102	1	Sharps container past fill line	Medium	MCCARTHY, SARAH	1	Dispose	10/12/2018
							2	Post a sign	10/12/2018
						ELLIS, MICHELLE	3	Replace	10/12/2018
		Men's Washroom	2	No Hazard Found			0		
	86								
	Hanson Arena	(blank)	0	(blank)			0		
87									
	Floor 1	Room 101	1	describe the hazard	Medium	MCCARTHY, SARAH	1	write the recommendation	11/13/2018
88									
	Floor 2	(blank)	0	(blank)			0		
89									
	Floor 1	Room 101	1	Broken sharps container...	Medium	MCCARTHY, SARAH	1	Make you recommendation here	1/31/2019
							2	Post a sign	
		Women's Washroom	2	No Hazard Found			0		
90									
	Floor 1	Room 101	1	Describe hazard	High	MCCARTHY, SARAH	1	Recommendation for controls	1/19/2019
							2	post sign	1/17/2019
91									
	Floor 1	Men's Washroom	1	you will type what hpapened	High	MCCARTHY, SARAH	1	here is the preventitfve measures	1/19/2019
92									
	Floor 1	Room 101	1	hazard is described	Medium	MCCARTHY, SARAH	1	enter the recommendation	1/24/2019
							2	dfafa	1/24/2019
94									
	Hanson Arena	(blank)	0	(blank)			0		

# Assessment Report

## Status Report

Date of Asst	(All)
Assessment Type	(All)
Responsibility	(All)

<b>Controls Issued:</b>	32
<b>Resolutions:</b>	11
<b>Percent Completed:</b>	34.4%

Assessment #/Location	Sub Loc2	Hazard Description	Status	Recommendation	Control Due Date	Resolution	Date Resolved
<b>67</b>							
<b>Admin Building</b>							
Floor 1	Room 101	No indicator that surface is hot. Staff can easily be burned.	Open	Post bright sign that surface may be hot.	9/25/2018	Sign has been posted.	9/19/2018
<b>68</b>							
<b>Admin Building</b>							
Floor 1	Lobby	Boxes left in the hallway risks staff tripping.	Open	Remove boxes from hall.	1/8/2018	Boxes have been removed	2/14/2018
<b>69</b>							
<b>Admin Building</b>							
Floor 2	Room 204	Copy machine on the floor caused a slip trip.	Open	Have engineering build a stand for copy machine.	7/11/2018		
				Place an orange pylon in front of machine.	9/30/2018	Pylon is on order.	9/18/2018
<b>70</b>							
<b>Building 2</b>							
Shuter Wing	Floor 2	Staff member was recapping needles and pricked her finger.	Open	Retrain employee on needle safety	9/27/2018	Employee has been re-trained on needle safety	9/16/2018
<b>71</b>							
<b>Admin Building</b>							
Floor 1	Room 103	Staff put boxes of paper on top of light shelf which cannot handle wait and does not fit completely	Open	Store paper boxes eslewhere on a low shelf.	4/10/2018	Moved boxes	4/12/2018
				Have shelving unit bolted to the wall.			
<b>72</b>							
<b>Admin Building</b>							
Floor 3	Supply closet room 301	Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	Open	Replace bleach with one with lid	9/24/2018		

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Assessment #/Location	Sub Loc2	Hazard Description	Status	Recommendation	Control Due Date	Resolution	Date Resolved
Floor 3	Supply closet room 301	Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	Open	Put sign on wall reminding people to keep bleach in air tight container.	9/26/2018		
73							
Admin Building							
Floor 2	Room 205	In the corner near the closet there is some blood that has not been cleaned.	Open	fdafa		here	11/26/2018
74							
A Building							
Floor 1 in A Building	(blank)	(blank)	Open	(blank)			
75							
A Building							
Floor 3 in a building	not assessed room f3r1	(blank)	Open	(blank)	6/18/2018		
	assessed room f3r1	No Hazard Found	Closed	(blank)			
76							
A Building							
Floor 1 in A Building	(blank)	(blank)	Open	(blank)			
77							
A Building							
Floor 1 in A Building	(blank)	(blank)	Open	(blank)			
78							
A Building							
Floor 1 in A Building	(blank)	(blank)	Open	(blank)			
79							
A Building							
Floor 1 in A Building	(blank)	(blank)	Open	(blank)			
80							
A Building							
Floor 1 in A Building	Assessed room 1	No Hazard Found	Closed	(blank)			
		Type in the description	Open	Make their recommendation.	7/15/2018		
				fdafdafa	7/15/2018		
81							
Admin Building							
Floor 1	Men's Washroom	fgsgs	Open	dafaa	7/9/2018		
82							
Admin Building							



## Assessment Report

Assessment #/Location	Sub Loc2	Hazard Description	Status	Recommendation	Control Due Date	Resolution	Date Resolved
Floor 1	Room 101	Bleach is left in open bucket with no lid creating toxic fumes to fill small closet.	Open	Dispose of bleach safely and replace with new container with cap.	9/25/2018	Disposed of bleach and replaced with new bottle.	11/27/2018
	Lobby	No Hazard Found	Closed	(blank)			
	Room 103	Dust is accumulating in offices due to open window and construction and is affecting breathing.	Open	Shut window and lock until construction is complete.	2/28/2019		
		Yoga ball and other exercise equipment is blocking emergency exit.	Open	Relocate yoga ball and equipment.	11/30/2018	Yoga ball and mat have been moved to the gym.	11/26/2018
	Room 102	Computer network cords are running loose across floor in front of storage closet.	Open	Tape down cords	9/8/2018		
		Shelving unit not affixed to wall	Open	Affix shelving to wall	9/4/2018		
				Leave sign warning people to not to use shelf until affixed to wall.	9/4/2018		
85							
Admin Building							
Floor 1	Men's Washroom	No Hazard Found	Closed	(blank)			
	Room 102	Sharps container past fill line	Open	Dispose	10/12/2018	disposed of container	11/26/2018
				Post a sign	10/12/2018		
				Replace	10/12/2018		
86							
Arenas							
Hanson Arena	(blank)	(blank)	Open	(blank)			
87							
Admin Building							
Floor 1	Room 101	describe the hazard	Open	write the recommendation	11/13/2018	d	11/26/2018
88							
Admin Building							
Floor 2	(blank)	(blank)	Open	(blank)			
89							
Admin Building							
Floor 1	Room 101	Broken sharps container...	Open	Post a sign			
				Make you recommendation here	1/31/2019	Resolution imported from web response page	12/13/2018
	Women's Washroom	No Hazard Found	Closed	(blank)			

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Assessment #/Location	Sub Loc2	Hazard Description	Status	Recommendation	Control Due Date	Resolution	Date Resolved
90							
Admin Building							
Floor 1	Room 101	Describe hazard	Open	Recommendation for controls	1/19/2019		
				post sign	1/17/2019		
91							
Admin Building							
Floor 1	Men's Washroom	you will type what hpapened	Open	here is the preventitfve measures	1/19/2019		
92							
Admin Building							
Floor 1	Room 101	hazard is described	Open	enter the recommendation	1/24/2019		
				dfafa	1/24/2019		
94							
Arenas							
Hanson Arena	(blank)	(blank)	Open	(blank)			